

Friends of Delnor - Wiggins Pass State Park

Board Meeting Minutes: May 1, 2017

Monday 10 AM – CSO Room

Board members present: Marcia Byrd, Milagros Dougan, Kathy Foster, Joe Gagnier, Gabriella Miyamoto, Phil Nye, Ann Petrillo, and Valerie Thompson

Board members absent: Larry Beer **Staff present:** Zach Lozano and Lori Heath Thorn

Officer/Staff Reports:

President - Kathy thanked the members and staff for attending this unscheduled meeting. She passed around a Collier Citizen article about yoga on our beach. Kathy met with Zach and will continue to keep open the lines of communication with park management. She is keeping a list of accomplishments for 2017. On the new text message pilot program she would like to see something about the Friends and a link to the website. Zach will look into those requests.

Secretary – A quorum was present and the minutes of the April 3, 2017 minutes were approved.

Vice President – Valerie, chair of the 30th anniversary committee, reported on the committee's recommendations for a gift to the park and a celebration. The board approved a three panel kiosk containing information on osprey on one panel, shore birds on a second panel and a split panel with sea turtles and gopher tortoises. Zach will work with the district office regarding font, content, etc., and will start with a mockup of each panel. The board approved expenditures for the interpretive exhibit and when it arrives the staff will assemble and install the kiosk. A notation on each panel will indicate the gift from the Friends in commemoration of 30 years of service to the park. A webcam for the osprey area is also being investigated by Marcia. The committee also recommended a sunset celebration with wine, beer, and appetizers. The date chosen is December 11, 2017, in lieu of the traditional holiday dinner. Sunset is at 5:35 on that evening. A rough estimate of \$2,500 was approved. Zach will talk with Todd Richards about working with us on this event. Lori will reserve the pavilion. This committee was also asked to discuss the refurbishing of the sea turtle at the gate. It was decided that the refurbishing should not be part of the 30th anniversary celebration except for the fact that we would like it to be done by November 1st, in time for our celebration. Zach is in contact with Sean, the creator of the turtle. The board approved the cost of \$450 to refurbish Lunetta and pay travel expenses to Sean

Park Manager – Zach wished us happy May Day. He attended the March 25th CSO annual district meeting and shared the power point presentation that was used at the meeting. The mission of the Florida CSO, photos of what other CSOs have done, policies and procedures for CSOs, grant proposals were among the many topics he shared with us. Zach reported that the Division of Blind Services is in the process of finding a contractor to build an enclosure around the Pepsi machine in area #2. Several other items were discussed: Dredging of Wiggins Pass in November could provide the sand to re-nourish our beach. Zach is working closely with the county on this issue. Parking lot kiosks are on hold. New electronic signs along Bluebill run on solar energy and cannot display 24 hours at a time. Bathroom maintenance may need to be increased over busy holidays like Easter. Zach will look into this.

Park Services Specialist - Lori reported that the yoga contract needs to be renewed. The board approved.

Treasurer – Milagros reported that at the end of April, net income is \$3862. Total cash position is \$72,116. See the attached for the complete report. On June 10, the D & O insurance is due. In addition to renewing the D & O insurance, Milagros recommended that we also get general liability insurance. Zach commented that most CSOs have both types of insurance. He informed us if we join the Friends of Florida CSO for \$100, some insurance coverage comes with the membership. Milagros will look into that option. The board approved renewing the D & O insurance, purchasing general liability insurance, and joining the FFL CSO. The credit card in Marcia's name was recently frauded. Discussion of credit card/debit card issues followed with the decision to create a *line of credit* card for the budgeted amount the Friends give to the park which will be accessed only by the management. All other debit cards will be terminated except one will be kept for the treasurer. Individuals will purchase supplies/materials as needed for the CSO using their personal credit card. A reimbursement will closely follow from Milagros.

Membership - There are 71 actively paid up memberships. Gabriella reports that about 25 former members are still not renewing so she will send them a reminder and wait till December to ask Alicia to purge the list. Discussion of members versus membership followed and some clarification is needed when reporting how many people are members, family memberships usually having two or more.

Art Show – The committee recommended Gary Wilson, a glass artist, for the 2018 show and the board approved. December 3rd is the date for the one-person art show featuring Mary Limont. There may be another workshop headed up by Mary. TBA. The committee is looking into a t-shirt for this show.

Next Meetings/activities in 2017 - Park clean up day is May 15th in area #3, 8 – 10. An addition is a May 30th cleanup done by Lucky's Market. Board meetings/membership meetings resume Oct 2, 9, respectively.

Children's Art Show t-shirts – Marcia received a quote from t-shirt express for a dozen shirts with the 2017 winner's art work on them. The quote was very favorable and she suggested that we purchase all the shirts we will need for all events and shows coming up in 2017, 2018. The board approved.

Adjournment – 12:05 PM

Respectfully submitted, Marcia Byrd, Secretary

Date approved 11.6.17