

Friends of Delnor - Wiggins Pass State Park  
Board Meeting Minutes: January 2, 2017  
Monday 10 AM - Surf Colony Party Room

**Board members present:** Larry Beer, Marcia Byrd, Milagros Dougan, Joe Gagnier, Kathy Foster, Gabriella Miyamoto, Phil Nye, Ann Petrillo, Valerie Thompson

**Board members absent:**

**Staff present:** Mark Nicoletti

**Proceedings:**

A quorum was established and the meeting was called to order at 10:06 AM by Ann Petrillo, President.  
December minutes approved.

**Reports of Officers:**

**President** - Ann reported that the Christmas party was a success.

Discussion of the volunteer luncheon followed. A suggestion was made to invite ALL the Friends and invite volunteers (non-Friends) who have reached 30 hours or more. The Friends fund this event. Marcia will contact Lori regarding the numbers who could possibly be invited. We would like to have it at Carrabba's. A decision will be made following the annual meeting after the board elects officers.

**Treasurer** – Milagros reported a cash position of \$67,000 as of 12/31/2016, up \$5,900 from the previous year. Net income for the year is anticipated to be \$2,400 below the previous year's income. The board agreed to move \$10,000 to a six-month CD and \$15,000 to a 1-year CD with yields higher than the money market fund.

A preliminary budget was circulated, discussed, and edited. A request was made to the park management that they inform the board regarding any expenditures they make. Per the state guidelines, the board preapproved use of the debit card by the staff. The agreement states that Park Management and the Park Services Specialist are authorized to use the debit card or any other form of payment for 2017 on budgeted expenditures.

A motion to get monthly expenditures from the park staff was favorable. The budget was approved.

**Park Manager** – Mark reported that there is no decision on a new park manager. Four candidates have been interviewed. Six applied for the job. Bob is technically the acting manager for park. The park staff was not informed about the shuttle that will drop people at the county access next to the park. They became aware of it through the newspaper. The cost to the county is 500,000. Riders will pick up the shuttle at North Collier Regional Park off Livingston.

Donald Forgione left the Director of Florida Park Service for park manager at Payne's Prairie Preserve State Park. Lisa Edgar is the new director.

When our park reaches capacity, the gate is now letting 25 more cars in. When the two ticket booths are operating, the extra donation box will need to be placed by the second booth. There are two donation boxes – one at the gate and one in the white trailer. Mark will see that they are both in place during busy times and the Friends will check to see that the second donation box is available and in good condition. Mark stated that the Art Show flyers are being distributed at the gate.

**Park Specialist** – Day off.

**Reports of Committees:**

**Art Show** – Valerie reported that 20 artists are signed on for the Art Show. Larry is helping with arrangement of the area. The committee requests that members donate \$25 gift cards for the drawing. Lori will send out an email to the artists to request that they enter something into the drawing of chance. Terry Sutherin is heading up the drawing of chance this year. Flyers have been printed and are being distributed

**Children's Art show** – Marcia reported that 6 Collier County Public Schools have entered the show. No non-public schools have responded to a third mailing. Post publicity will be handled by Sue Huff. The committee will meet in January – TBA.

**One Person Art Show:** February 4<sup>th</sup> – Betty Wilson will hold her show in the pavilion from 10 – 2 PM. Lori will send out PR for that.

**delnorwiggins.org website** is being updated by Marcia and Milagros. The board decided to delete the google calendar and replace it with a monthly events page which will include park programs and Friend's events and meetings.

**Membership** – Gabriella will send an email out this week to those who have not renewed. Volunteers will get a letter of opportunity to join the Friends. She will email board on costs to send out a non profit mailing soliciting Friends members who live in close by zip codes. In addition, she will forward to board volunteer opportunities that new and renewing members check off (or list) on the Friends form.

**Unfinished Business:**

The new CPA, Paul Sand, is in place. The board agreed to give him a sheet of complimentary family gate passes. Music at sunset was discussed again – hold from 3:30 to sunset. It would be an opportunity to promote the park and the Friends. Friends will incur expenses. Kathy will check with Todd Richards regarding details.

The white trailer is going to be vacated and removed. Gene Byrd and Larry will measure for cabinets that could be used in the CSO Room.

Per an earlier request, Mark will make an inventory list of the Friends' equipment to document what we own.

**New Business:**

**Wedding planning** – the board agreed that this should not involve the Friends.

**Projects for Friends** - We will reinstitute park clean up after holidays. We will need to purchase pickers and buckets. Marcia will contact Lori regarding the dates and suggest that a non- board member of the Friends manage the project.

**Election** – The slate of directors will be voted on at the annual meeting. The three board members whose terms are up have agreed to stay on. Larry will conduct the election at the annual meeting.

**Adjournment** : 12:58 PM

Respectfully submitted, Marcia Byrd, Secretary

Date Approved \_\_2.6.17\_\_\_\_