



**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes**

Date: January 8, 2024 Location: Delnor-Wiggins State Park

Board Members Present:	Yes	No	Yes	No
Janice Kmetz - President	X		Valerie Thompson	X
Donna Graham - Secretary	X		Kim Finer	X
Eric Cosentino - Treasurer	X		Donna Wallin	X

Park Staff In Attendance

Terrance Torvund Pk Mgr	X
Bob Garcia	X

Others in Attendance

Alicia Astorga	X
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Meeting called to order at 9:09 a.m. A quorum was established.

President's Report - Janice Kmetz

The shed was purchased. Ranger Justin lead the charge to get it built for us. There is a sign-in/sign-out form located in the shed. The holiday party had a small attendance but was enjoyed by all. Photos with Santa and the last December pop-up was cancelled due to inclement weather. The membership meeting will be held on January 16th. Board members need to report their volunteer hours by the 10th of each month. The recycling program was re-started. Kim Finer suggested that this would be a great project for our volunteers.

Secretary's Report - Donna Graham

Eric Cosentino made a motion to approve the minutes from the December 4, 2023 meeting. A second was made by Janice Kmetz. The motion passed, the minutes were approved.

The new audit book has been completed and will be kept up-to-date.

Treasurer's Report - Eric Cosentino

For the period ending November 30, 2023, total assets were up \$2,246.88 or 1.07%. Direct public support was down \$20,500.56 or 58.0%. Total income was down \$29,434.89 or 46.6%. Total expenses were up \$945.02 to \$62,509.51. Overall net income was \$602.60, down \$30,388.91 from last year.

Membership Report - Donna Graham

We currently have 193 member, which is inclusive of those who have not paid their January renewals. A new membership card was discussed, that would include members only events. **ACTION ITEM** - Donna Graham along with suggestions by the board members, will provide a

details plan on impleting these events and establishing the benefits of the card.

Park Manager's Report - Terrance Torvund

See Attached Manager's Report, which are included in these minutes.

Park Service Specialist - Bob Garcia

A report was given regarding upcoming State Volunteer opportunities which will be held on January 12th and the 26th. There are approximately 10 volunteers signed up for each opportunity.

Bob also reported that the park, in the near future, may be re-opening state volunteer applications. The park is going to looking to have state volunteers assist with counting card and people. They will also be adding a Beach Steward. Bob will be meeting with Terrancen the near future to gain a better understanding of the divisions between Friends Volunteers and State Volunteers.

Committee Report

Christmas Holiday Party Final Report - Donna Graham

The final expense was \$298.47. Leaving a balance of \$201.53from the originally approved \$500.

There was a smaller attendance but everyone enjoyed the meeting.

Toys were delivered to the N. Naples Fire Station at Veteran's Park for their Toys for Tots campaign.

Thank you John and Kim Finer! Food donations were delivered by Janice Kmetz to the Helping Hand

Membership Meeting Update - Donna Graham

The meeting will be held on January 16th 10:00 a.m. - noon. The organizational meeting will be held immediately following. Donna will be sending out an email for assistance. The remaining funds from the Christmas party will be used to provides drinks etc. A screen will be available for the Park Manager's report.

Nomination Committee - Janice Kmetz for Donna Wallin

Donna Wallin submitted a report which reported on the upcoming board election. Two incumbent directors are running, Janice Kmetz and Val Thompson. We have one new candidate, Albert R. "Skip" Counselman. Each candidate will be introduxed and may give a short synapses of their qualifications.

Old Business

A. Pop-Up Table Update - Janice Kmetz

We will continue to hold pop-up events since it is out only form of additional income at this time. Pop-up dates are currently January 13th (Janice/Donna) and January 27th (Kim/Val)

The February pop-up dates are February 10th (Kim/Val) and February 24th (Janice/Donna)

During this discuss the future Board Meeting Dates were scheduled. The meetings will start at 9:00 a.m. Location will be designated on the agenda.

February 5, 2024

March 4, 2024

April 1, 2024 NOTE: This date will need to change. This is Easter Monday.

May 6, 2024

June 3, 2024

Community Outreach - January 24th at the Dunes - Kim Finer/Val Thompson will be attending. Kim will be printing membership application and out year end report. Bob Garcia will be locating out small turtle cage to promote our upcoming Adopt-A-Nest program.

Eric Cosentino brought forth the need to start promoting the Adopt-A-Nest program to bring in additional income. Janice Kmetz will be working on this advertising. The board agreed that this was a great idea.

New Business:

- A. Membership levels and descriptions was tabled and will be incorporated into the the membership card and member events.
- B. Reviewed year-end handout provided by Kim Finer. This handout will be used at the membership meeting and the community outreach programs. A motion was made by Donna Graham to approve the handout. Kim Finer 2nd the motion. Motion passed.
- C. New Years Gift Card for Park/Ranger Staff. Kim Finer made a motion to purchase \$25.00 gift cards for each of the park/ranger staff members. Val Thompson 2nd. Motion passed.
- D. Earth Day - April 22, 2024 Conservancy of Southwest Florida. This event has been moved to an Action Item for further details and planning.
- E. Friends Sponsored Beach Cleanup Days. Donna Graham reported the need to have the Friends have beach cleanup days to coincide with pop-up events. Donna will fill out the group application and turn it in to Terrance for approval.

Meeting Adjourned at 10:45 a.m.

Respectfully submitted by

Donna Graham

Secretary:

Donna J Graham

Approved: 02/06/2024