

**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes, March 6, 2023
Held at Cove Towers, Social Room**

Board members present:

Ursula Gibbons, President	Janice Kmetz, Vice President
Kim Braham-Moody, Secretary	Eric Cosentino, Treasurer
Membership Chair – Amy Modglin	Donna Wallin
Kim Finer	
Donna Graham	Guest Alicia Astorga

Absent: Valerie Thompson

Park staff present: Terrance Torvund, Park Manager

President Ursula Gibbons called the meeting to order at 10:03 a.m. (A quorum was established)

Secretary's Report:

A motion was made to approved the minutes of the February 6, 2023 BOD meeting by Janice Kmetz, seconded by Eric Cosentino . Unanimously approved. 0 abstained or declined.

Kim Braham-Moody resigned as secretary. Alicia Astorga changed the “info@” to Donna Graham who is receiving info email about the park. A motion will be made under new business to take over the secretary position.

President's Report:

Ursula reported that she sold 19 critters but all the hats in less than a day and ½.

Recent conversation with Lowes in Estero – they can help the park in 3 ways, Terrance and David can walk through the store and sign up volunteers, a table can be sat outside the store and provide info on the Park and lastly, they are willing to donate materials and equipment.

A generous donation was made by a random person after Ursula had engaged in conversation outside the park. This resulted in a thank you – all donations over \$2500 will receive a receipt from the treasurer so the donor can submit for tax write off.

Vice President Report:

Janice Kmetz asked about the Give where you Live program and received permission to pursue for 2024.

Janice will be responsible for writing thank yous that require a special touch, the secretary will handle all others.

There was a discussion that perhaps the VP should have a definitive role and responsibilities, Kim Finer is helping Ursula with a new ad hoc committee which might make sense in creating job descriptions for the board.

Treasurer's Report:

Year over year as of the end of January, total assets were up 16.2% to \$215,568. Direct public support was down 28.9%. Membership dues were up 74.2%. Total income was up 14.4%.

Expenses were down 76.5% and net income was up 32.2%.

PayPal – February

Membership: \$1,848.89

Hats: \$1,177.02

Donations: \$505.24

Adopt- A -Nest: \$244.53

Kim Finer informed us we do not have to approve the treasurer's report as we are a 501c3

We have \$4400 left from the \$25,000 given to park to assist in getting back up and running 2022.

Membership Chairperson:

As of 2/28/2023 – 210 Members

Up for renewal this month (Feb) – 30

Members renewed: 15

New members: 17

Amy sent out a survey to the membership and the results will be compiled and presented to the board. (attached is the survey results)

Park Manager's Report

Moving into the engineering and design phase at the park.

No need to pursue mobile ranger station, Terrance reported they will use a travel trailer that the state already has for ticket sales.

He has received 3 golf carts, one amphibious UTV, a tractor, mower, gator and 2 ATV's as replacements and also purchased safety and cleaning supplies and a dumpster.

He and the district managers are developing a plan to open the park once the contractors are done. The plan will be presented to Tallahassee but currently there is still too much debris in the park to safely open it. Terrance's first priority is to his staff, then safety of visitors and protection of resources.

Terrance requested payment from the Friends for the water repairs to get running water to his home, the shop and the ranger station. This was accomplished but still no sewer service.

A motion was made by Eric to pay the plumber bill by first using the \$4400 left over from 2022 and then the remainder to make up the total in the amount of \$10,970.50. Donna Graham seconded. The motion passed with unanimous consent.

Terrance asked for a riding blower for \$10,705 (discounted 20%) but will be tabled until April meeting.

A third request was for a paint striper for the parking lots, but it will only be needed if the plan to open the park is approved.

The fourth and final request was for a temporary carport (\$500) to park the new equipment.

Terrance said he was grateful to the Friends for help in these areas of financial support.

David is planning a cage party, minor clean up party and trash can party. TBD

The contractors have continued to work through the red tide.

Committee Reports:

Parliamentary Procedures

A new Parliamentary Procedures committee was created. Kim Finer is the chair and she reviewed a brief version of Roberts Rules. She will help the President in parliamentary issues and job description creation and other items that come up that require research.

Adopt a Nest

Adopt a Nest was established as a committee, members are Ursula, Donna Wallin, Amy Modglin. The program is online and not posted until April 1.

Janice Kmetz made a motion to add a 4th tier to the Adopt a Nest Program for a price of \$2500 and the purchaser will receive a sole nest. The motion was seconded by Donna Wallin and received unanimous approval.

Unfinished Business:

Volunteer t-shirts for the volunteers to purchase to wear and distinguish them as DWPSP volunteers at events as well as upcoming Volunteer Appreciation Day on March 11, 2023. The word volunteer is not permitted on shirts other than those from the park. Shirts were purchased for sale @\$13.00 to sell for \$25 / \$35 online includes postage.

Eric Cosentino motioned for a reordering budget for hats and T-shirts at \$850, seconded by Janice, unanimously approved.

It is important for the Treasurer to know what items are purchased on paypal account. For the t-shirts it will show a size so he will know it is a shirt.

It was agreed that the members should get something as a perk, therefore there will be a 24 hour time period when the shirts go up for sale that the members will have exclusive purchase rights before the sale is opened to everyone.

A motion was made by Amy Modglin to have a membership meeting on April 10, location TBD, seconded by Janice Kmetz, received unanimous consent. A call was put into St. John's church to see if we can hold it there. Food is permitted.

New Business:

Kim Finer made the motion of due to the resignation of Kim Braham as secretary that Donna Graham take over the position. Seconded by Donna Wallin – the motion passed with unanimous consent.

Beach Cam discussion was tabled at the request of David Baniak.

Janice Kmetz made a motion to adjourn the meeting, Donna Graham seconded. Meeting was adjourned at 12:33pm.

Respectfully submitted by,
Kim Braham-Moody
Secretary

Approved: April 3, 2023