



**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes**

Date: December 4, 2023 Location: Delnor-Wiggins State Park

Board Members Present:	Yes	No		Yes	No
Janice Kmetz - President	X		Valerie Thompson	X	
Donna Graham - Secretary	X		Kim Finer	X	
Eric Cosentino - Treasurer	X		Donna Wallin	X	

Park Staff In Attendance

Terrance Torvund Pk Mgr	X
Bob Garcia	X

Others in Attendance

Alicia Astorga

Meeting called to order at 9:03 a.m. A quorum was established.

President's Report - Janice Kmetz

An update was provided on questions being asked by visitors, pop-ups, shed purchased, **current trailer being moved and generators not functioning at all times.**

Secretary's Report - Donna Graham

Eric Cosentino made a motion to approve the minutes from November 6, 2023. Donna Wallin 2nd the motion. The motion passed.

Membership Report - Donna Graham

207 Members as of 12/01/2023. Discussed Constant Contact and the the increase in our account to a full account. Handed out "confidential" audit report from Lover's Key and the need to have better membership information for future audit possibilities.

Treasurer's Report - Eric Cosentino

For the period ending October 31, 2023. Total assets were up \$2,302.64 to \$208,156.41. Critter donations were down \$15,723.37 or 336% from the previous year. Total income was down \$26,963.19 or 234% year over year. Expenses were up \$3,369.96 or 5.4% from the previous year. Overall, net income was -\$265.56 down \$30,333.15 from last year.

Park Manager's Report - Terrance Torvund

The park is seeing higher visitation and higher turnover. Visitor survey's are being done, counting the number of visitors in each vehicle. The park is facing issues with the lack of internet service and computer problems. Meetings are still occurring between the Park Manager and Design and Engineering departments of the State. The park will continue to help grow and maintain the CSO as well as assisting in fundraising efforts. The annual program plan was discussed. Park attendance has been dropping due to cooler weather.

Terrance has a meeting scheduled for January with the Ocean Kids to discuss a possible plan for next year. Maintenance of the park will be an ongoing issue. There are several projects on the agenda, but in a holding pattern. These include removal of the sewer system, repairs to the boat dock, clearing sand from middle islands. Meetings are continuing with FEMA.

We now have several Gopher Turtles in the shop area and have been asked to watch out for out turtles. Duke Energy will be assisting in mangrove planting with Mark and Todd in the lead. Bob and Terrance will be attending the Membership meeting. Beach planting will be happening the future.

A volunteer day was held to remove invasive plants. More workdays will be planned in the future. Additional volunteer opportunity days will be planned with Bob taking the lead. Santa will be visiting the beach on December 17th.

Committee Report

A Christmas meeting update was given by Donna Graham. We will be setting up for the event at the church at 9:00 a.m. on Decmeber 12th.

Old Business

- a. Pop-Up Table update - a new pop-up date for December 17th. Donna Wallin, Val Thompson and Ann Smith will be holding this event. The pop-ups have been very successful in raising additional funds. Events will be held on January 13th (Janice) and January 27th (Kim Finer). The T-shirts will have a donation level of \$15.00 at pop-up events and \$20.00 online.
- b. Community Outreach at the Dunes - The event is scheduled for January 24th. Kim Finer, Val Thompson and Bob Garcia will be attending.
- c. Shed Update - Janice reported the shed was purchased. Justin will be putting this together for the Friends. A lock will be purchased and instructions will be posted regarding access.
- d. January 16th Membership Meeting - Donna Graham reported that the room has been reserved with the church. Notice of the meeting will be going out the first week of January, 2024.

New Business:

- a. The Annual Program Plan was previously discussed. Any changes need to be suggested ASAP and an email vote will take place.
- b. Santa on the Beach was discussed. Val Thompson and Donna Wallin volunteered to assist in decorating the UTV for this event.
- c. Membership levels and descriptions were discussed. There are currently no descriptions on the website. This items was tabled for later discussion.

Meeting Adjourned at 10:33 a.m.

Respectfully submitted by

Donna Graham

Secretary: Donna Graham

Approved: January 8, 2024