

**Friends of Delnor-Wiggins Pass State Park  
Board Meeting Minutes – Pavilion DWPSP  
April 4, 2022**

**Board members present:** Barb Craig, Kathy Foster, Heidi Gagnon, Ursula Gibbons, Kim Moody, Valerie Thompson and Donna Wallin **Absent:** Eric Cosentino, Kim Finer (A quorum was established) **Park staff present:** Manager Terrance Torvund

Board President Ursula Gibbons called the meeting to order at 10:05 a.m.

**President's Report:**

Volunteer Luncheon: Ursula reminded Board members about the upcoming Volunteer Luncheon to be held at Lovers' Key S. P. following the Friends "field trip". Ursula will be working with a catering company to arrange the lunch, and has chosen Publix to provide food. She has emailed information to Friends members and requested RSVP for those wishing to attend. David has invited qualified volunteers.

"Field Trip" the April 11, 2022 visit to Lovers' Key S.P. will begin at 10:00 a.m. with a tour of Park areas and a visit to the new Discovery Center.

Save Our Planet Climate Change Jamboree: The Friends group will have an information table set up at the April 23 event, which will be held from 10 a.m.- 4 p.m. in Cambier Park.

Fortune Family Foundation donation: Ursula has sent a thank you note to the Foundation for the \$12,000 donation. The donation will fund interpretative signs about the Park's flora and fauna.

**Vice President's Report:** Heidi reported a good inventory on hand for all critters and a current order for 25 hatchlings.

**Secretary's Report:** Heidi made a motion to approve the minutes from the March 8, 2022 Board meeting, Donna seconded the motion. Unanimously approved.

**Treasurer's Report:** Ursula shared Eric's report: As of the end of February, total assets increased \$38,043.09 or 20% year over year. Total income was up \$8,362.04 or 54.4% due mostly to the Wildlife and Wildlands Art Show. Total expenses were up \$2,209.67 due to increased Park maintenance and repair expenditures. Overall, net income was up \$5,830.40 or 57.1%.

**Membership:** Kim reported that there are currently 280 memberships (including both Family and Individual). During the previous month, nine first-time members have joined and twelve members have renewed. Kim is working with the new "online" membership recordkeeping system. The Board made a decision to drop the corporate membership option. It was agreed that two renewal "reminders" would be emailed using the recordkeeping system.

**Manager's Report:** Terrance reported:

Administration:

The state has provided funds for various Park projects:

- \$25,000 for lift station repairs
- \$24,000 to resolve the water leak issue
- \$29,000 for vehicle repairs
- \$24,000 for restroom upgrades.
- \$ 5,000 for new AC

A new PSS has been hired and will start in May. Fiscal review will be taking place soon.

Maintenance: The cost for construction and installation of the interpretive kiosk to be located along the nature trail is quoted at \$1,700.00 by White General Constructors, Inc. (said to be hurricane proof and have a two year guarantee). The Board previously approved \$1,000.00 for

the project. Barb made a motion to approve \$2,000.00 for the project, Donna seconded. All Board members voted to increase the funds to \$2,000.00.

Resource Management: Terrance has ordered a sign that will inform visitors about the importance of our beach dunes and also signs that request visitors stay off of the dune areas.

Visitors' Services:

Summer Camp "Ocean Kids" will be taking place at the Park this year.

Early entry passes are ending for the season.

### **Committee Reports:**

Ranger Lounge refresh: Using the approved funds, the Ranger Lounge received a much-needed refresh with new furniture, paint and accessories. The goal is to provide a comfortable, relaxing place for Rangers. Thanks to Eric, Ursula and Donna for their work on this project.

Adopt-a-Nest:

The program began on April 1 and currently there are a number of donations recorded:

2 at the \$500.00 level, 21 at the \$250.00 level and 15 at the \$20.00 level.

Kathy shared two publications, *The Vine* (a Vineyards Community magazine) and *North Naples News* magazine, which is distributed to numerous Naples communities through mass mailing.

Both publications contain photos and information about the Delnor-Wiggins Pass S. P. Adopt a Turtle program. Thanks to Kathy for writing the articles and submitting them for publication.

Kathy suggested a banner be displayed at the Park gatehouse entrance to inform visitors about Turtle Season and remind them to pick up trash, fill holes and remove sand castles (flatten the beach) before they leave the park. Heidi made a motion to provide up to \$200.00 for the banner preparation, Barb seconded the motion. The Board unanimously approved the expenditure.

Kathy will work with Cecil's Express Printing to produce the banner.

Children's Art Show:

Barb requested a line be added to the Friends budget to account for the Children's Art Show income and expenditures. Ursula will request Eric make the addition(s). It was requested that the Committee prepare an itemized list of expenses and income in order to determine the funding needed to support the project.

Barb discussed the Committee's request to change the Show date to the first weekend (Saturday and Sunday) after Easter. Valerie made a motion to change the dates to the requested days, Donna seconded the motion. The change was unanimously approved.

### **New Business:**

- 4<sup>th</sup> of July Parade: Ursula will send out information in a future email.
- PSS Office refresh: Ursula made us aware of the need for an improvement in the PSS office workspace. No budget was set, needs will be determined.
- Receipts: Kathy shared new receipts that will be given to individuals making donations to the Friends.

Meeting was adjourned at 11:45 a.m.

### **Upcoming dates:**

April 11, 2022 Friends Field Trip to Lover's Key State Park

May 2, 2022 Friends Board of Director's meeting: to be determined

Respectfully submitted by Valerie Thompson

Approved: June 7, 2022