

Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes
January 7, 2019

Board members present: Larry Beer, Marcia Byrd, Milagros Dougan, Kathy Foster, Gabriella Miyamoto, Phil Nye, and Valerie Thompson

Board members Absent: Joe Gagnier and Todd Richards

Park staff present: Terrance Torvund

Board President Kathy Foster called the meeting to order at 9:30 AM. A quorum was established.

Reports of Officers:

President's Report: Kathy thanked outgoing Board member Marcia Byrd for her valuable service to the Friends of Delnor-Wiggins Pass State Park and presented her with a recognition plaque and a beautiful orchid. Kathy shared the annual list of Friends accomplishments that will be posted in the CSO Room and available in the *Minutes Notebook*. Kathy reported on Mrs. Gaynor's 95th birthday party and said she was one of approximately 25 individuals at the event. A *Naples Daily Newspaper* insert, which celebrated Mrs. Gaynor, was shared.

Vice President's Report: No report

Secretary's Report: The minutes of the December 4, 2017 Board Meeting were approved as written.

Treasurer's Report: Milagros distributed copies of the *January Treasurer's Report* and noted that net income through November of 2018 of \$5,500 is higher than last year and the budget because donations were up due to increases in memorials, turtle program donations and membership income. Membership is the largest income source for the organization. The number of Art Show t-shirt ordered has been greatly reduced and t-shirts are not in the plans for the 2019 Children's Art Show because of lower demand. There was no recycling income in 2018 due to the timing of the aluminum pick-up. The Board voted favorably to transfer interest in Dellora Garden account to the Friends' general account. To simplify management of Dellora Garden's cash account, the Dellora Garden account will be shared with the Friends' investment in operating CD's. Interest on the Dellora funds will be credited to the Friends' portion of the CD. Expenses for Dellora Garden through the year will be paid by the Friends to be reimbursed in December. Separate accounting of the restricted fund will be maintained. In 2018 \$466.99 was charged to the Dellora's Garden account for expenses for the garden. The Board also approved for an increase in designated funds by approximately \$5,000 when investment of these funds is completed in 2019. Milagros reported that through January 2019 one hundred-fifteen (115) sea turtle donations have been received amounting to \$2,299.99 in revenues. Including donations for the costs of the first 115 turtles, the net profit is \$1,128.82 or \$9.82 per turtle, net of \$5 for the sea turtle program (\$575). Funds for sea turtle program have to be spent by October 31 of the year. Any funds left will be available for any other use by the Friends. The Board thanked the Rangers for their successful efforts in working with the Sea Turtle project and collecting the donations. Milagros presented the 2019 draft budget. The Board proceeded through the proposed budget line-by-line and discussed various items. The budget was approved as discussed. Milagros will make the changes and distribute the final budget to Board members.

Membership Director's Report: Gabriella reported that currently there are approximately 163 members, including 10 overdue memberships and 22 artist memberships. The Ranger Station membership sales program has brought in many new members, thanks to Rangers at the entrance station. Gabriella also requested that memberships sold at the Ranger Station have a notation on the form stating that the membership card had been issued. Gabriella requested that Kathy send her information about upcoming events, i.e. Art Show so she and Alicia can post it on the Next-door website.

Park Manager's Report:

Annual Plan: Manager Terrance shared the "Annual Program Plan for Citizen Support Organizations". Fundraising Goals, Park Enhancement Goals, a listing of Programs, Outreach & Special Events were listed. This report helps set park priorities and determine the resources needed to accomplish the goals, to budget appropriately and to provide mutual support between the Friends organization and the Park. Many interesting, new ideas for Park enhancement were presented. Included in the Park enhancement section were purchase of safety buoys (\$700.00) and funding for advertisement for park programs through Social Media (\$300.00) Terrance noted that the request for Park funds was kept low because the Park staff hopes that a "new" utility cart may be requested in the near future. Terrance distributed a listing of pricing for various new and use carts.

A copy of the report is available in the CSO Room and in the Minutes Notebook.

The Board voted to approve the "Participation Waiver and Release of Liability and Assumption of Risk Agreement" with Naples Yoga Center. The Yoga Center will be holding Paddleboard Yoga classes at the Park.

Facilities and Maintenance: Plans for renovating the restroom in the Ranger break room are underway. Ranger Terry has a list of improvements that will be worked on this winter. Terrance mentioned that the Observation Tower is in bad shape and may be removed. Repairs and annual inspections of the tower will be needed if it is to remain in use. Friends funding would be needed for continued maintenance and inspections.

Committee Reports:

Nominating Committee: Committee Chair Larry has sent out two emails to members to recruit future Board of Director members and has received no response. He will make a request for interested individuals at the January membership meeting.

Seashells and Santa at Delnor-Wiggins Park

Marcia briefly commented on the December event and provided a written summary with suggestions for the future. The Board agreed that, with some alterations, the program is worth repeating in 2019. Many more volunteers will be needed to assist with the event. Valerie suggested a committee of Friends and Park staff be established to consider the suggestions and plan the 2019 event.

Wildlife and Wildland Art Show

Sixteen artists are registered for the 2019 Show. Volunteers are needed. Mireille will organize a volunteer sign-up at the January Friends meeting and also seek volunteers outside of the Friends group if needed. Larry will work with Mireille to organize the space and Mireille will have the artist location signs in place prior to the arrival of the artists for set-up. Royal Scoop will provide the ice cream. Phil refreshed us on the logistics of delivery of the Royal Scoop "freezer" and the ice cream.

Children's Art Show: Marcia reported that to date six (6) schools have responded and will be participating in the 2019 Show. Mireille will be sending out a "reminder" to teachers who have not responded. No t-shirts will be ordered for the show this year; Marcia asked that we think of alternative items that would be possibilities. Marcia also asked if a co-chair could be found to work with the committee.

New Business: Mireille will investigate possible dates and locations for the Annual Volunteer Luncheon that the Friends fund. The Board felt that the previous luncheons at Carrabba's Italian Grill were very nice and recommended that restaurant be contacted.

The meeting was adjourned at 11:30 p.m.

Respectfully submitted,
Valerie Thompson

Date approved: February 4, 2019

Minutes of the Friends of Delnor-Wiggins Pass State Park
Annual Board Meeting
Board Officers Election – January 14, 2019

Board Members in attendance: Larry Beer, Milagros Dougan, Kathy Foster, Heidi Gagnon, Phil Nye and Valerie Thompson

Board Members Absent: Todd Richards and Gabriella Miyamoto

Staff Members Present: Mireille Gruppo, Terrance Torvund

As directed in the Organization's By-laws, the Board met for election of officers following the adjournment of the Annual January Membership meeting.

President Kathy Foster introduced new Board member, Heidi Gagnon.

The special meeting of the Board was called to order. A quorum was established.

Larry Beer conducted the Election of Officers for 2019.

Larry nominated Milagros Dougan to be Treasurer, Kathy seconded.

Larry nominated Valerie to the position of Secretary, Phil Nye seconded.

Larry nominated Kathy for the office of President, Phil seconded.

Kathy nominated Heidi Gagnon to serve as Vice-President, Larry seconded.

Larry called for discussion, no discussion.

The nominations were closed. Larry moved we accept the slate as nominated. The Slate of Officers for 2019 was approved.

Larry explained that Joe Gagner's Board term expires in 2020, and with Joe's resignation, any new Board member appointed in his place would fill the term until 2020.

The Special meeting of the Board was adjourned at 11:57 a.m.

Respectfully submitted by,

Valerie Thompson

Date approved: February 4, 2019