

**Friends of Delnor - Wiggins Pass State Park  
Board Meeting Minutes: January 19, 2015  
1:00 PM, CSO Room**

**Board Members present/absent:**

**Present:** Marcia Byrd, Kathy Foster, Joe Gagnier, Elsie Morgan, Phil Nye, Ann Petrillo, Kathe Rasch, Valerie Thompson

**Absent:** Larry Beer. Quorum established

**Staff Members present:** Robert Steiger

**Proceedings:**

The meeting was called to order at 1:02 PM by Ann Petrillo, President.

Ann welcomed new board members Kathy Foster and Valerie Thompson

The first order of business was election of officers: Ann Petrillo, President, Phil Nye, Vice President, Kathe Rasch, Treasurer, Marcia Byrd, Secretary. The slate of officers was approved.

The December minutes were approved.

**Reports of officers/personnel:**

**President:**

Ann reported that she worked till noon at the Art Show on Saturday, January 17, 2015. She observed that quite a few people attended and that they seemed to be enjoying the event.

As information to the new board members, Ann gave a few details regarding our boardwalk dream. More information will be presented by Larry at a future meeting. Discussion surrounding the funding of said project followed and Bob explained how the PIP works. Kathe commented that our biggest hurdle has been getting folks interested in a campaign to work toward funding the boardwalk. It was suggested that if we market it as an educational project there might be grant money or greater interest from philanthropists.

**Treasurer:**

Kathe reported that our bank account is in good shape, due to memberships and the sale of the Rolex watches. Regarding memberships, there have been 38 renewals and/or new memberships this year. Kathe will do another email blast to members who have not yet renewed. She passed around a sheet with names of those folks in case members of the board wanted to contact them. Her husband, Edgar Rasch, does the spreadsheet and updates the list frequently. The spreadsheet includes the interests and talents of the members and it was suggested that we make use of that information. Kathy Foster suggested taking our new brochures to the Vanderbilt Beach Association meetings. She will post something on that website and both she and Valerie will distribute our new membership brochure at their meetings.

Kathe met with the accountants a week and a half ago. Before next month they will close out the year and a report will be available. They are working with the QuickBooks program established by Jan Gazdic, former accountant.

Recent expenditures are logical – Art Show and Children’s Art Show purchases, publicity.

**Park Manager:**

Bob distributed a reporting chart of state employees to show where the DEP officers are positioned. He discussed the DEP financial plan with the goal of 100% self-sufficient parks. In the state, parks are about 70% self-sufficient. Since we are a revenue producing recreation park, our target is for 132%.

Bob gave each member a State Park Catalog and pointed out the map of Florida showing the five districts. We are in district 4. Last year 21,000,000 visitors came to the state parks in Florida. Bob read the mission of the state park system and described the delicate balance that the parks have in managing recreation and preservation.

Questions followed about the naming of CSOs and of the number of CSOs there are vs the number of parks. Some CSOs work for more than one park. Bob stated that our CSO is very important to the park and even before the organization became incorporated, lots of folks came to the park to help with duties.

Bob distributed a check list of duties of CSOs developed a few years ago by Lois Cantwell, former president.

Bob presented the park wish list for the 2015 budget. It is attached to the minutes.

He reminded us that we have until March to sign the CSO agreement.

### **Goal Setting and Budget:**

Ann put together a list of Goals for 2015. We discussed these goals and made a few changes. That list is attached to the minutes.

Bob asked for approval to spend \$90 to fix a saw. It was voted favorably.

Kathe brought forth a preliminary budget for 2015 and discussed major items under income and expenses. A final budget will be prepared after the new accountants and Kathe have a chance to work on it.

### **Reports of Committees:**

#### **Art Show:**

Kathe gave preliminary financials on the Art Show held on the 17<sup>th</sup>. So far the artist commission is \$638.54 but all are not reported as of today. T-shirt and caps sales were \$1103.60.

Expenses so far: \$930 t-shirts, \$291 printing flyers, \$13.42 tablecloths. Unknown: Sue Huff, banner, Artist's chair.

#### **Children's Art Show:**

Marcia and Lori will put together a sign-up sheet for those interested in helping with the Children's Art Show. Volunteers are needed on Saturday and Sunday in a variety of capacities. Marcia gave the one-year history of the CAS to those new to the Board.

### **Unfinished Business:**

The new Friends' brochure went through final changes and is at the printer.

### **New Business:**

Bob had copies of the new ***CSO Handbook*** available for everyone to read and try to understand. He sent us via email the FAQs regarding this new document. Some of our questions were answered in the FAQs and often the word "recommendation" or "suggestion" was used to explain the new rule. Bob will send back a few more questions that the board posed. The Agreement must be signed and delivered in March.

### **Adjournment:** 2:45 PM

Respectfully submitted, Marcia Byrd, Secretary

Date Approved: \_\_\_\_\_