



**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes**

Date: February 6, 2024 Location: Delnor-Wiggins State Park

Board Members Present:	Yes	No		Yes	No
Janice Kmetz - President	X		Eric Cosentino	X	
Kim Finer - Vice President	X		Skip Counselman	X	
Val Thompson - Secretary		X	Donna Graham	X	
Eric Cosentino - Treasurer	X				

Park Staff In Attendance

Terrance Torvund Pk Mgr	X
Bob Garcia	X

Others in Attendance

Alicia Astorga

Meeting called to order at 8:58 a.m. A quorum was established.

President's Report - Janice Kmetz

Janice extended a welcome to the board and new board member Skip Counselman. Two thank-you cards were sent to donors and another sent to Donna Wallin thanking her for her service to the board. As Vice President, Kim Finer will be sending cards out in the future.

Secretary's Report - Outgoing Secretary Donna Graham

Minutes were presented for the January 8, 2024 regular meeting. Janice Kmetz made a motion to except the minutes, Eric Cosentino 2nd the motion. Motion passed.

Minutes were presented for the Membership Meeting, held January 16, 2024. Janice Kmetz made a motion to accept the minutes as presented, Skip Counselman 2nd the motion. Motion passed.

Minutes were presented for the Organizational Meeting, held Januar 16th, 2024. Janice Kmetz made a motion to accept the minutes as presented, Kim Finer 2nd the motion. Motion passed.

Treasurer's Report - Eric Cosentino

For the period ending November 30, 2023, total assets were up \$2,246.88 or 1.07%. Direct public support was down \$20,500.56 or 58.0%. Total income was down \$29,434.89 or 46.6%. Total expenses were up \$945.02 to \$62,509.51. Overall net income was \$602.60, down \$30,388.91 from last year.

Using the \$87,000 that was in a savings account, Janice and Eric opened up a CD with an interest rate of 4.7%. Term expires in August.

The Audit Committee will be meeting on Monday, February 12, 2024 - 12:30 p.m. at the park in the staff area.

Membership Report - Donna Graham

Current membership is 172 members.

The new "Membership Only" program was presented and discussed. The membership levels in the presentation will be for membership events only. Terrance brought up adding a field trip in April. Janice Kmetz made a motion to accept the proposal, Skip Counselman 2nd the motion. The motion passed. Terrance suggested adding a Field Trip in April for Members Only. Kim Finer, as events chairperson, will be heading up this event with assistance from Bob Garcia.

Park Manager's Report - Terrance Torvund

February 12, 2024 work will start on the Center Island Swale/Pump out of the culberts. The sand removed will be sifted and placed in area five. These locations will be a site for planting, depending on budgeting constraints. Repairs to the boat ramp and pressure testing the remaining sewer line from the shop are should commence around this same time.

Terrance will be working on updating the management goals for the next 10 years. Representatives from Tallahassee and the District Manager will be at the park on February 12, 2024. There will be a public meeting for comments and concerns regarding the planning.

Terrance thanks the CSO for our contineud support after Hurricane Ian.

A request was made to change our bylaws to allow the PSS/CSO Corrdinator to attend the Audit Meetings instead of the Assistant Park Manager. This request was tabled. The board granted an exception for the upcoming Audit Committee Meeting.

A maintenance update was given regarding the trailer that has been converted into a movable shop. After improvements to the parking lots, a restripe project will commence. The current rope line fence needs to be moved to match the counties dune line. This will be a major project with additional updates. The Friends Exotic Day will be postponed at this time.

Sea Turtle Training is scheduled for February 7, 2024. It was decided that each person registered will take the training in their own locations.

Visitor services reports that on sunny days, the gates are being closed around 10:00 a.m. each day. Weekends the gates are being closed around 9:30 a.m. During closure after 15 cars leave 15 cars are then allowed to enter.

One of the shuttle company's wanted to set up a donation day on their app. The board decided not to pursue this request.

Committee Report

Budget Committee will be working towards a budget proposal.

Old Business

Pop-Ups dates with Members Only Beach Clean Ups:

February 10 - Kim Finer Donna Graham

February 24 - Janice Kmetz Donna Graham

March 9 -

March 23 -

Community Outreach Program - Kim Finer

Kim Finer, Val Thompson and Bob Garcia attended. Bob had 2 people sign up to be state volunteers. This year there was not a large attendance, but Kim Finer recommended we continue to attend.

The New Years gift cards were given to the rangers and the rangers were very appreciative.

The recycling program is being headed up by Janice Kmetz. Currently recycling is being transferred to the county approximately 1 time a month as needed. In the future this could be a members only event.

New Business:

Adopt-A-Nest program changes in the pricing was presented by Janice Kmetz. A motion was made by Donna Graham to remove the \$2500 level and change to \$1000 level. Kim Finer 2nd the motion. The motion passed. An Adopt-A-Nest letter was given to each director.

As part of the Members Only Program, we will be opening the Adopt-A-Nest program to Members Only starting February 26 ending March 1st. A constant contact message will be sent out the week before to encourage donations.

On March 1, an constant contact email will be out to all previous year donors.

March 2, we will have a special event on the beach, announcing the opening of the Adopt-A-Nest season.

Janice Kmetz discussed the direct emails of each board member on the website. It was decided to remove the individual address and add a statement regarding any questions goin to the infor@delnorwiggins.org email address.

The board meetings were established as follows:

March 4, 2024 9:00 a.m.

April 8, 2024 9:00 a.m.

May 6, 2024 9:00 a.m.

June 3, 2024 Tentative Date

Terrance suggested a beach clean up for the Monday, April 1st, for a beach clean up.

Meeting Adjourned at 10:13 a.m.

Respectfully submitted by

Donna Graham for Val Thompson

Secretary: *Donna J. Graham*

Approved: March 4, 2024