



**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes**

**Date: November 6, 2023 Location: Delnor-Wiggins State Park
Meeting Called to Order: 10:00 a.m.**

Board Members Present:	Yes	No		Yes	No
Janice Kmetz - President	X		Kim Braham-Moody		X
Donna Graham - Secretary	X		Valerie Thompson	X	
Eric Cosentino - Treasurer	X		Kim Finer	X	
			Donna Wallin	X	

Park Staff In Attendance

Terrance Torvund Pk Mgr	X
Bob Garcia	X

Others in Attendance

Alicia Astorga	X
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Meeting called to order at 9:58 a.m. A quorum was established.

President's Report - Janice Kmetz

Introduction of Bob Garcia, our new Park Service Specialist. Bob will serve as our CSO Liaison. Two (2) thank-you notes were sent for donations. Kim Braham-Moody submitted her resignation effective today November 6th, 2023.

Secretary's Report - Donna Graham

Eric Cosentino made a motion to approve the minutes from July 17, 2023. Donna Wallin 2nd the motion. The motion passed.

Membership Report - Donna Graham

217 Members as of 10/31/2023. Donna Graham took over membership responsibilities due to the resignation of Amy Modglin. Constant contact is being updated. A motion was made by Donna Graham to remove the "free critter" from the membership page. Janice Kmetz 2nd the motion. The motion passed. Alicia will be making this change.

Treasurer's Report - Eric Cosentino

For the period ending September 30, 2023, total assets decreased by \$9,763.01 to \$206,153.51. Direct public support was down \$16,364.19 or 47.5% year over year. The biggest decrease was in Critter donations. Memberships were up \$10,070.19 or 5.6% year over year. Total income was down 3.4% or \$20,517.29 over the last 12 months.

Expenses increased \$21,791.51 or 3.5% year over year and there was a net loss of \$2,238.46 for the 12 months ending September 2023.

Park Manager's Report - Terrance Torvund

Welcomed Bob to the park and gave update on his training and his role as liaison to the CSO board. We were given updates on the park maintenance, park visitor services, and resource management/protection. It was reported that we lost 4 turtle nest this year and had a total of 58 nests. It is hoped that re-planting will be between Bluebill and parking area #1. No date set.

Bob will be working on State Volunteer job descriptions i.e. beach stewards. Future projects include a Great Exotic Walk-A-Bout. State Volunteer orientations will be held in the future along with a meet and greet. Currently Bob will be working on a State Park sponsored Seashells and Santa event. Friends will have a table at this event.

We were presented a quote for Friends Donation Boxes. The pricing came in at \$1513.58. The board decided to table this for now after discussion and bring back up in Old Business.

The Friends signs have now been placed on the Beach Wheelchair storage areas.

New litter pickers for the Litter Stations are needed. A motion was made by Val Thompson to purchase 1 set of 6 pickers at the price of \$44.00 from Amazon. Eric Cosentino 2nd the motion. The motion passed.

Committee Report

Trunk or Treat Committee - Kim Finer

The event was held on October 28, 2023 in the boat ramp area of the park. Kim reported that we had 77 volunteers and 60 attendees. Some of the left-over candy was donated to the food bank. Transportation was provided by Christine: The Green Machine and Holly: Naples Park Shuttle. The event was advertised in the Florida Weekly, Naples Daily New, Facebook Friends Page, park signs, Naples Park Neighbors and informational flyers. The event was budgeted \$500. The actual spent was \$306.13.

Thanks Kim for a job well done!

Old Business

- a. Establishment of committees: (Janice Kmetz)
 1. Nomination Committee - Donna Wallin Chairperson, members Val Thompson and Ann Smith. NOTE: If we keep the board at 6 we would only need 1 new member expiring in 2027.
 2. Audit Committee: Eric Consentino Chairperson, members Val Thompson, Donna Wallin, and Donna Graham
 3. Budget Committee: Eric Consentino Chairperson, Kim Finer and Donna Graham members

- b. Christmas Meeting - December 11, 2023
 1. Location to be finalized. Donna Graham made motion to have the event at the church and donate \$150.00. Val Thompson 2nd. The motion passed.
 2. Donna Graham Chairperson, with members Donna Wallin and Val Thompson
 3. A motion was made by Kim Finer to set a budget for this event of \$500.00. Val Thompson 2nd the motion. The motion passed.

- c. Seashells with Santa - this event will now be sponsored by the Park. Bob Garcia will organize the event. The Friends will have a table for the event.
- d. January Membership Meeting - January 16, 2024
 - 1. Location to be finalized with the church.
 - 2. Donna Graham Chairperson with Donna Wallin

New Business:

- a. Veterans Day Flags - November 11th
 - a. Donna Wallin and Val Thompson will lead this event.
 - b. A motion was made by Kim Finer to budget \$300 for the purchase of flags. Kim Finer 2nd the motion. The motion passed.
- b. Pop-Up Table at the parking during high season. It was decided we would continue to have a table set up twice a month during high season. A board member will be required to attend to take care of the inventory and money. Dates currently set:
 - November 18th - Kim Finer and Val Thompson
 - December 2nd - Janice Kmetz and Donna Wallin
 - January 13th - Janice Kmetz
 - January 27th - Kim Finer

The tent hours will be 8:00 a.m. to noon. A review of the new procedures for the inventory report and responsibility sheet was gone over. The forms are in a blue folder in one of the inventory boxes. A ranger will help take the inventory, tent and chairs to the entry location. A notice will be sent, via constant contact by Kim Finer, to the membership just to inform them of these dates.

- c. Community Outreach - January 24th at the Dunes Condos for Volunteer Organizations. Janice will be sending the RSVP to the organization. It was tabled as to who will be attending for the Friends.
- d. By- Law Change on number of Directors on the Board. Donna Graham made a motion to change our by-laws Article VI.2 to reflect the language in the CSO handbook. Donna Wallin 2nd the motion. The motion passed. The by-law will now read as follows:
 - "...three (3) to nine (9) Directors, elected by members, shall serve on the board."
- e. Kim Finer withdrew her proposed change on membership renewals.
- f. A motion was made by Janice Kmetz to purchase a new Shed from Amazon at the price of \$1599.00. Donna Wallin 2nd the motion. The motion passed.

Meeting Adjourned at 12:25.

Respectfully submitted by

Donna Graham

Secretary:



Approved:

