



**Friends of Delnor-Wiggins Pass State Park
Board Meeting Minutes**

**Date: July 17, 2023 Location: Delnor-Wiggins State Park
Meeting Called to Order: 9:02 a.m.**

Board Members Present:

	Yes	No		Yes	No
Janice Kmetz - President	X		Kim Braham-Moody		X
Vice President (open)			Valerie Thompson	X	
Donna Graham - Secretary	X		Kim Finer	X	
Eric Cosentino - Treasurer	X		Donna Wallin	X	
Amy Modglin - Membership	X				

Park Staff In Attendance

Terrance Torvund Pk Mgr	X
David Baniak Pk Service Spec.	X

Others in Attendance

Alicia Astorga - Webmaster	X
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Quorum Established

Quorum was established and the meeting was called to order at 9:02 a.m.

President's Report

Janice gave an update on the park and her ongoing communications with Terrance and David. It was reported that we now have our tax exemption with Lowe's, Home Depot, Walmart and Sunshine Ace Hardware. Thank-you notes were sent out to Collier Community Foundation, Lowes - Estero, donors of refrigerator and Ursula Gibbons.

Secretary's Report

The minutes from the May 1st meeting were presented for approval. Amy made the motion to approve the minutes, Donna Wallin seconded the motion. Motion unanimously approved.

Treasurer's Report

Eric reported that as of May 31, 2023 our assets are down 3.8% to \$198,971.50. Direct public support consisting of donations, critter donations and Adopt-A-Nest are down 66% from May of last year. Total income is down 27% year over year to \$45,840.99. Expenses were up 50.7% and that with the decline in income, resulted in a loss of \$9,450.47 from May of last year.

Membership Chairperson's Report

Amy reported that we currently have 237 members. For June we had 7 renewals with 3 actually renewing, 1 new member and 1 T-shirt sold.

Park Manager's Report

Terrance showed the new plans for the park. We will be losing one bathhouse and the pavilion.

The mobile office trailer, currently at Koreshan, will be moved to Delnor Wiggins. Wright Construction will be setting up power, test lift station, provide water to the trailer, prep site. There is no word on when work will begin.

The Junior Ranger Program will be starting on July 18 lead by David. This program will replace the Kids club. Malcolm is going through interpretive training and working on a Manatee program. Hoping for fall start date for programs.

The park is busy during the week before 3:00 p.m. and on Friday, Saturday and Sunday until 7:00 p.m. The rangers do 15 out and 15 in to avoid traffic back up on Bluebill and Gulfshore.

The turtles are now hatching. John Finer is growing seeds for the revegetation of the park.

Committee Reports

Adopt-A-Nest - Donna Wallin reported that she is getting a grasp on the packets that will be going on to donors. She is working on coming up with a new way of doing these packets.

Old Business

Donna Graham reported that no new merchandise needs to be reported. We have an abundance of merchandise right now.

Kim Finer presented the "Responsibilities of Officers/Board Members with additional changes. During the discussion there were more changes submitted. The final document will be brought back to the next board meeting.

Beach Cam has been tabled.

The October 2nd board meeting was discussed. No definitive plans were made.

Trunk or Treat will be headed up by David. A date will be provided at a later date. Kim Finer made a motion for the Trunk or Treat event have a budget of \$500. The motion was seconded and pass unanimously.

The December Christmas meeting will be on December 11 (2nd Monday of December). No location has been established. Terrance will be reaching out to Koreshan regarding meeting space.

Kim Finer brought up the attendance at Pride Fest. Discussed the opportunities for presenting the Friends at future festivals in Collier County. David stated that he was working on an awning for use during these types of events.

New Business

1. Janice brought up the need to establish committees in order to get more members involved. She proposed the Adopt-A-Nest Committee (Donna Wallin Chair), Fundraising, Events (Kim Finer chair along with David), Membership Committee. More will be forthcoming on the purpose and plans for these committees. Once established we will send out constant contact to members.
2. Motion for Donation boxes for the Friends was tabled until expense of the boxes is established. Terrance will let us know the costs of the boxes.
3. Janice made a motion to purchase a storage shed for the beach wheelchairs that have been purchased with an expense limit of \$4,000. Donna Wallin seconded the motion. Approved unanimously. During the discussion Terrance stated he was unaware, until recently of the \$5,000. previously given to him with board approval.
4. Janice made a motion to add 2 new bucket stations not to exceed \$500 in expense including

- a Friends sign for each station. Donna Graham seconded the motion which passed unanimously.
5. Janice stated that she would be setting up a table at the park from 9:00 a.m. - Noon on Saturday July 22nd for anyone that would like to join her.
 6. David reported that no new state volunteers are being recruited at this time.
 7. Amy reported that Mel from TFR was requesting a referral letter from the Park and the Friends. Amy volunteered to draft the letter and forward it to Janice.
 8. Amy brought up the current status of our Social Media status. Terrance reported that we are open for business. That David is the administrator of Facebook and all social media submissions should be forward to David for posting. We will be following the guidelines submitted by Terrance. Janice stated that we should be using constant contact for our membership.

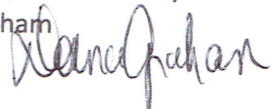
With no further business a motion to adjourn the meeting at 11:40 was made by Janice Kmetz.
Seconded by Donna Graham

Vote	Approved	X
	Declined	
	Abstained	

Respectfully submitted by

Donna Graham

Secretary



Approved:

11/6/2023